

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.

GENERAL PURPOSE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

DECEMBER 31, 2000

Ericksen, Krentel, Canton & LaPorte, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

4227 Canal Street

New Orleans, Louisiana 70119-5996

CONTENTS

PAGE

<u>INDEPENDENT AUDITORS' REPORT</u>	1
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GENERAL PURPOSE FINANCIAL STATEMENTS:

Exhibit "A" Combined Balance Sheet - All Fund Types and Account Groups.....	2
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Exhibit "B" Combined Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund.....	3
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Notes to General Purpose Financial Statements	4 – 8
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Ericksen, Krentel, Canton & LaPorte, L.L.P.

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INDEPENDENT AUDITORS' REPORT

Killona Volunteer Fire Department, Inc.
P.O. Box 140
Killona, Louisiana 70066

We have audited the accompanying general purpose financial statements of Killona Volunteer Fire Department, Inc. as of and for the year ended December 31, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of Killona Volunteer Fire Department, Inc.'s management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the *Louisiana Governmental Audit Guide* and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Killona Volunteer Fire Department, Inc. as of December 31, 2000, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 24, 2001 on our consideration of Killona Volunteer Fire Department, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws and regulations. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

May 24, 2001


Certified Public Accountants

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 2000

ASSETS AND PROVISIONS

	Governmental Fund Type	Account Group	Totals (Memorandum Only)	
	General Fund	General Fixed Assets	2000	1999
Cash	\$ 192,749	-	\$ 192,749	\$ 213,740
Due from Parish (Note 3)	3,195	-	3,195	2,961
Prepaid expenses	8,645	-	8,645	8,161
Fire protection vehicles	-	542,428	542,428	542,428
Equipment	-	361,126	361,126	258,608
Buildings	-	172,792	172,792	154,981
Land	-	15,522	15,522	15,522
Total assets	<u>\$ 204,589</u>	<u>\$ 1,091,868</u>	<u>\$ 1,296,457</u>	<u>\$ 1,196,401</u>

LIABILITIES AND FUND EQUITY

LIABILITIES:

Accounts payable	<u>\$ 1,495</u>	<u>\$ -</u>	<u>\$ 1,495</u>	<u>\$ 1,686</u>
Total liabilities	<u>1,495</u>	<u>-</u>	<u>1,495</u>	<u>1,686</u>

FUND EQUITY:

Fixed asset investment	-	1,091,868	1,091,868	971,539
Fund balance - reserved for prepaid expenses	8,645	-	8,645	8,161
Fund balance - unreserved, undesignated	<u>194,449</u>	<u>-</u>	<u>194,449</u>	<u>215,015</u>
Total fund equity	<u>203,094</u>	<u>1,091,868</u>	<u>1,294,962</u>	<u>1,194,715</u>
Total liabilities and fund equity	<u>\$ 204,589</u>	<u>\$ 1,091,868</u>	<u>\$ 1,296,457</u>	<u>\$ 1,196,401</u>

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2000

	2000	Totals (Memorandum Only) 1999
<u>REVENUES:</u>		
Sales tax - 1/8 cent	\$ 41,178	\$ 44,607
Operations and capital improvements millage	103,922	104,750
Interest income	8,938	9,089
Other revenues	300	300
	<hr/>	<hr/>
Total revenues	154,338	158,746
	<hr/>	<hr/>
<u>EXPENDITURES:</u>		
Utilities:		
Electricity, gas and water	6,958	5,972
Telephone	3,810	2,990
Equipment:		
Maintenance	6,205	4,424
Fuel	1,883	976
Insurance	4,765	4,558
Buildings:		
Maintenance	6,516	7,174
Insurance	4,198	3,860
Fire fighting expenditures:		
Fire fighting supplies	6,095	3,461
Training	352	115
Emergency system access	-	20,000
Miscellaneous:		
Personnel insurance	3,021	2,805
Accounting and auditing	3,000	3,000
Dues and subscriptions	75	75
Office expenses	2,391	1,345
Meetings and other	4,822	3,716
Account group activity:		
Equipment purchases	120,329	307,492
	<hr/>	<hr/>
Total expenditures	174,420	371,963
	<hr/>	<hr/>
(DEFICIENCY) OF REVENUES OVER EXPENDITURES	(20,082)	(213,217)
	<hr/>	<hr/>
BEGINNING FUND BALANCE, JANUARY 1	223,176	436,393
	<hr/>	<hr/>
ENDING FUND BALANCE, DECEMBER 31	\$ 203,094	\$ 223,176
	<hr/>	<hr/>

See accompanying NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
DECEMBER 31, 2000

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Killona Volunteer Fire Department, Inc. (Fire Department) receives funding from local and state government sources and must comply with the concomitant requirements of these funding source entities. However, the Fire Department is a "primary government" and is not included as a component unit of any other St. Charles Parish governmental "reporting entity" as defined in GASB pronouncements, since the entity is a non-profit corporation, and the board members have decision making authority, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The Fire Department includes all activities that are controlled by it as a quasi-public non-profit corporation organized to provide fire protection to the Parish of St. Charles. The Fire Department has no component units.

The accounting and reporting policies of the Fire Department conform to generally accepted accounting principles as applicable to governmental units.

Fund Accounting

The accounts of the Fire Department are organized on the basis of a fund (General Fund) and account groups, each of which is considered a separate accounting entity. The operations of the General Fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The Fire Department records are maintained on a cash basis of accounting. However, the General Fund reported in the accompanying financial statements has been converted to a modified accrual basis of accounting utilizing the following practices in recording revenues and expenditures:

Revenues

Sales taxes are recorded in the month the taxes are collected by the St. Charles Parish School Board. Sales taxes become payable to the St. Charles Parish School Board on the first day of the month and become delinquent on the 20th day of the month following incurrence of the taxes by businesses.

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2000

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenues (Continued)

An valorem tax issue is dedicated to the operations of the Fire Departments. The tax millage expires in 2009. Each department is to receive one-ninth of annual collections. Taxes levied in November of each year are available for expenditures in the subsequent year.

Interest income on investments is recorded when the investments have matured and income is available.

All other revenues are recorded when received.

The majority of the Fire Department's revenues are derived from the one-eighth of one percent sales tax and the ad valorem tax for operations.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt which is not recognized until due.

Cash and Cash Equivalents

The Fire Department is authorized under state law to deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, and the laws of the United States. The Fire Department may also invest in time certificates of deposit with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. Under state law, these deposits must be secured by the fiscal agent bank. The market value of such pledged securities and federal deposit insurance must equal or exceed the amount on deposit with the fiscal agent. At December 31, 2000, the carrying amount of the Fire Department's deposits was \$192,749, and the bank balance was \$193,231, classified as follows:

Federally insured	\$ 191,129
Collateralized	-
Uninsured and uncollateralized	<u>2,102</u>
	<u>\$ 193,231</u>

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2000

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2000 are recorded as prepaid items. A portion of the general fund's fund balance equal to the prepaid items has been reserved to indicate that it is not available for appropriation.

Budgets and Budgetary Accounting

The Fire Department was not required to prepare a budget for the year ended December 31, 2000.

Encumbrance Accounting

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is used in governmental funds.

Fixed Assets and Long-Term Liabilities

Fixed assets used in governmental fund type operations are accounted for in the general fixed assets account group, rather than in the General Fund. No depreciation has been provided on fixed assets. Fixed assets are valued at historical cost. Donated fixed assets are recorded at estimated fair market value at the date of donation.

Long-term liabilities expected to be financed from the General Fund are accounted for in the general long-term liabilities account group.

The two account groups are not "funds". They are concerned only with the measurement of financial position and do not involve measurement of results of operations.

Total Columns

Total columns on the financial statements are captioned "memorandum only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2000

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Fire Department's financial position and operations. However, presentation of prior year totals by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

(2) SALES TAXES

Effective March 1, 1980, sales tax in the amount of one-eighth of one percent is collected by the St. Charles Parish School Board and administered by the Parish President. The sales tax is to be used for fire protection of the Parish of St. Charles. The funds are distributed monthly by the Parish President to the individual fire departments of the St. Charles Parish Firemen's Association, Inc. Effective January, 2000, the sales tax is distributed on the following basis:

	<u>Monthly Basis</u>	<u>Percent of Remaining Funds</u>
Bayou Gauche Volunteer Fire Dept., Inc.	\$ 2,500	3.69%
Des Allemands Volunteer Fire Dept., Inc.	\$ 2,500	4.68%
East Side St. Charles Volunteer Fire Dept., Inc.	\$ 2,500	23.07%
Hahnville Volunteer Fire Dept., Inc.	\$ 2,500	5.88%
Killona Volunteer Fire Dept., Inc.	\$ 2,500	1.47%
Luling Volunteer Fire Dept., Inc.	\$ 2,500	29.52%
Norco Area Volunteer Fire Dept., Inc.	\$ 2,500	10.19%
Paradis Volunteer Fire Dept., Inc.	\$ 2,500	4.79%
St. Rose Volunteer Fire Dept., Inc.	\$ 2,500	16.71%

(3) DUE FROM PARISH

Revenue receivable at December 31, 2000, consists of the Fire Department's share of the 1/8th cent sales tax for the month of November 2000, collected on or before December 20, 2000, by the St. Charles Parish School Board and remitted by St. Charles Parish in January 2001.

An allowance for uncollectible receivables is not recorded by the Fire Department because it considers all receivables collectible at December 31, 2000.

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
DECEMBER 31, 2000

(4) CHANGES IN GENERAL FIXED ASSETS

	<u>Balance 1/1/00</u>	<u>Purchases 2000</u>	<u>Retirements 2000</u>	<u>Balance 12/31/00</u>
Fire protection vehicles	\$ 542,428	\$ -	\$ -	\$ 542,428
Equipment	258,608	102,518	-	361,126
Buildings	154,981	17,811	-	172,792
Land	<u>15,522</u>	<u>-</u>	<u>-</u>	<u>15,522</u>
	<u>\$ 971,539</u>	<u>\$ 120,329</u>	<u>\$ -</u>	<u>\$ 1,091,868</u>

(5) CASH

The Fire Department maintains a separate petty cash account. The petty cash account is funded through public functions held by the Fire Department. Expenditures from this petty cash account are for expenses related to the functions. The amount in the petty cash account was not included in the financial statements and was therefore not subjected to the audit procedures of the financial statements.

(6) RISK MANAGEMENT

The Fire Department is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; injuries to firemen; and natural disasters. The Fire Department carries commercial insurance in amounts sufficient to insure itself against claims resulting from any of those risks.

Ericksen, Krentel, Canton & LaPorte, L.L.P.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Killona Volunteer Fire Department, Inc.
P.O. Box 140
Killona, Louisiana 70066

We have audited the general purpose financial statements of Killona Volunteer Fire Department, Inc., as of and for the year ended December 31, 2000, and have issued our report thereon dated May 24, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Killona Volunteer Fire Department, Inc.'s general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standard* which is described in the accompanying schedule of findings and questioned costs as item 2000-1.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Killona Volunteer Fire Department, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Killona Volunteer Fire Department, Inc.'s ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2000-2.

Killona Volunteer Fire Department, Inc.

May 24, 2001

Page 2

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness. We also noted other matters involving the internal control over financial reporting that we have reported to management of Killona Volunteer Fire Department, Inc. in a separate letter dated May 24, 2001.

This report is intended solely for the information and use of Killona Volunteer Fire Department, Inc., St. Charles Parish and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

May 24, 2001


Certified Public Accountants

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2000

We have audited the financial statements of Killona Volunteer Fire Department, Inc. as of and for the year ended December 31, 2000, and have issued our report thereon dated May 24, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2000 resulted in an unqualified opinion.

SECTION I SUMMARY OF AUDITORS' REPORTS

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses ___ Yes X No

Reportable Conditions X Yes ___ No

Compliance

Compliance Material to Financial Statements X Yes ___ No

b. Federal Awards **Not Applicable**

Internal Control

Material Weaknesses ___ Yes ___ No

Reportable Conditions ___ Yes ___ No

Type of Opinion on Compliance Unqualified ___ Qualified ___
for Major Programs Disclaimer ___ Adverse ___

Are their findings required to be reported in accordance with Circular A-133, Section .510(a)? ___ Yes ___ No

c. Identification of Major Programs: **Not Applicable**

CFDA Number(s)	Name of Federal Program (or Cluster)

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2000

Dollar threshold used to distinguish Type A and Type B Programs \$ _____

Is the auditee a 'low-risk' auditee, as defined by OMB Circular A-133?

☐ Yes ☐ No **Not Applicable**

SECTION II FINANCIAL STATEMENT FINDINGS

2000-1 Collateralization of Cash Balances

Criteria: Louisiana laws affecting local governments require that deposits in excess of the federally insured limit of \$100,000 be secured by a collateral pledge agreement between the financial institution and the local government.

Condition: Our tests of compliance revealed that cash deposits totaling \$2,102 were uninsured and uncollateralized at December 31, 2000 because a collateral pledge agreement did not exist.

Effect: Unsecured cash balances are at risk for loss in the event of a bank failure.

Cause: The Department and the financial institution did not execute a collateral pledge agreement.

Recommendation: The Department should execute collateral pledge agreements with all financial institutions which hold their deposits or reduce the cash balances at each financial institution to below the federally insured limit of \$100,000. Management should monitor its cash balances throughout each month to avoid accumulating balances above the secured amount.

Management's Response: The Credit Union which held the unsecured cash balances will not execute a collateral pledge agreement; therefore, the Department will transfer funds to a different financial institution in which the balances will be secured. Management will more closely monitor its cash levels at the financial institutions.

2000-2 Segregation of Duties

Criteria: Safeguarding of assets requires adequate segregation of duties. No one person should have access to both physical assets and the related accounting records or to all phases of a transaction.

Condition: Our evaluation of the internal control structure revealed an absence of appropriate segregation of duties consistent with appropriate control objectives regarding cash receipts and disbursements.

Effect: Intentional or unintentional errors could be made and not be detected.

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2000

Cause: The Department is small and therefore it is not feasible to maintain an adequate segregation of duties among accounting personnel. All personnel are volunteers.

Recommendation: The Board of Directors should remain involved in the day-to-day financial affairs of the Department to provide oversight and independent review functions. The bookkeeper should not be an authorized check signer and should not have access to cash receipts. Instead, someone independent of the bookkeeper should prepare a list of checks received and should make bank deposits. The list would be given to the bookkeeper for general ledger recording.

Management's Response: Management agrees with the recommendation; however, they feel that because of the small number of personnel in the Department it is not possible to remove the bookkeeper from the depositing and check signing responsibilities. The Board of Directors, however, will continue to monitor and review all financial transactions of the Department.

Ericksen, Krentel, Canton & LaPorte, L.L.P.

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May 24, 2001

Killona Volunteer Fire Department, Inc.
P.O. Box 140
Killona, Louisiana 70066

In planning and performing our audit of the financial statements of Killona Volunteer Fire Department, Inc. for the year ended December 31, 2000, we considered the Department's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control.

However, during our audit we became aware of a matter that is opportunity for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comment and suggestion regarding this matter. A separate report dated May 24, 2001, contains our report on reportable conditions in the Department's internal control. This letter does not affect our report dated May 24, 2001, on the financial statements of Killona Volunteer Fire Department.

We will review the status of this comment during our next audit engagement. We have already discussed this comment and suggestion with various Department personnel, and we will be pleased to discuss it in further detail at your convenience, to perform any additional study of this matter, or to assist you in implementing the recommendation.

Sincerely,



Certified Public Accountants

MANAGEMENT LETTER POINTS

2000-3 Have the Board of Directors Approve Significant Company Actions

The minutes of the Board of Directors meetings did not indicate approval of several significant actions, such as the purchase and redemption of a \$50,000 certificate of deposit. The individual responsible for establishing the Board of Directors meeting agendas should be informed of the various transactions and related approvals that should be discussed and voted upon by the Board of Directors. On a monthly basis, the Board's actions should be documented in the minutes.

KILLONA VOLUNTEER FIRE DEPARTMENT, INC.
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2000

**SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

1999-1 Segregation of Duties

Our evaluation of the internal control structure revealed an absence of appropriate segregation of duties consistent with appropriate control objectives relative to cash receipts and disbursements.

The Department is small, and it was determined not to be feasible to maintain adequate segregation of duties. This issue remains unresolved.

**SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO
FEDERAL AWARDS**

Not Applicable

SECTION III MANAGEMENT LETTER

Not Applicable

**CORRECTIVE ACTION PLAN RELATIVE TO
MANAGEMENT LETTER ITEMS**

May 24, 2001

Louisiana Legislative Auditor

Killona Volunteer Fire Department respectfully submits the following corrective action plan for the year ended December 31, 2000.

Name and address of independent public accounting firm:

Ericksen, Krentel, Canton & LaPorte, L.L.P.
4227 Canal Street
New Orleans, Louisiana 70119
Contact: Ronald H. Dawson, Jr.

Audit Period: 01/01/00 to 12/31/00

The findings from the December 31, 2000 management letter are discussed below. The findings are numbered consistently with the number assigned in the management letter.

2000-3 Have the Board of Directors Approve Significant Company Actions

Recommendation: The Board of Directors should discuss and vote on significant Department transactions and have it documented in the minutes.


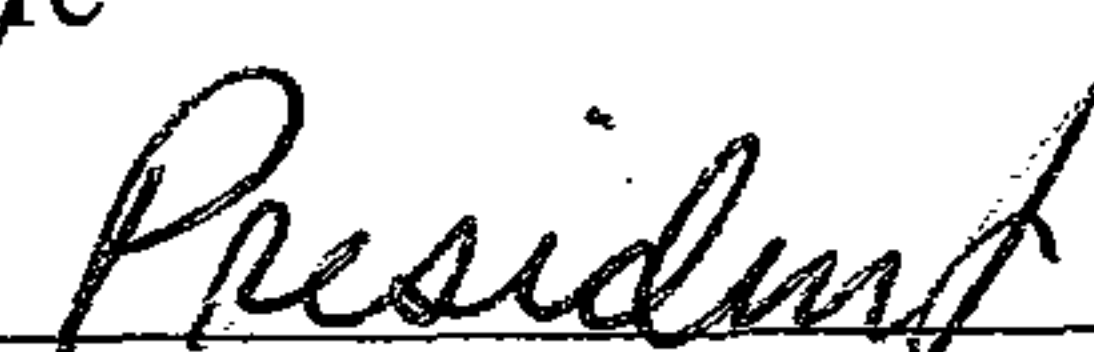
Response: We concur with this recommendation; however, we feel that this was an isolated incident that occurred this year. We will have all significant actions discussed and voted on at the Board of Directors' meetings documented in the minutes.

If there are any questions regarding this plan, please call Jerry Darensbourg at (504) 783-4634.

Sincerely,

Signature

Title

[This form is an unaudited informational document prepared by management of the audited agency.]

LEGISLATIVE AUDITOR
BATON ROUGE LA 70804

DATA COLLECTION FORM
FOR REPORTING ON AUDITS OF STATE AND LOCAL GOVERNMENT AND QUASIPUBLIC ENTITIES

OMB Form 0348-0057 may be used as a substitute for this form.

Date Submitted 6/30/01

RETURN to: Legislative Auditor

Attn: Engagement Processing

Post Office Box 94397

Baton Rouge, Louisiana 70804-9397

1. Fiscal Year Ending Date For This Submission:

12/31/00

3. Audit Period Covered

☒ Annual

☐ Biennial

☐ Other

to

2. Type of Report:

☐ Single Audit

☒ GAO Audit Standards Audit

☐ Compilation

☐ Compilation/Attestation

☐ Program Audit

☐ Other

4. AUDITEE INFORMATION

Auditee Name

Killona Volunteer Fire Dept.

Street Address (Number and Street)

Mailing Address (PO No.)

P.O. Box 140

City

Killona, LA

State

Zip

Auditee Contact

Name

Jerry Darensbourg

Title

President

Telephone

783-4634

Email (Optional)

Fax

5. AUDITOR INFORMATION

Firm Name

Ericksen, Krentel, Canton & LaPorte, L.L.P.

b. Street Address (Number and Street)

4227 Canal Street

Mailing Address (PO No.)

City

New Orleans, LA

State

Zip

c. Auditor Contact

Name

Ronald H. Dawson, Jr.

Title

Partner

Telephone

486-7275

Email (Optional)

Fax

482-2516

Component Units Included Within the Report and for Which No Separate Report Will Be Issued:

If there are no modifications to the auditor's financial opinion, no reportable conditions, no material weaknesses, no reported instances of noncompliance, and no management letter, check this box; do not complete the rest of the form.

6. FINANCIAL STATEMENTS

a. Type of audit report on financial statements.

☐ Not Applicable

☒ Unqualified Opinion

☐ Qualified Opinion

☐ Adverse Opinion

☐ Disclaimer of Opinion

b. Is a 'going concern' explanatory paragraph included in the audit report?

☐ Yes

☒ No

c. Do any of the funds have deficit fund balances?

☐ Yes

☒ No

d. Is there a related party footnote?

☐ Yes

☒ No

7. INTERNAL CONTROL

Do the comments on internal control include:

☐ material weaknesses

☒ reportable conditions

☐ not applicable

8. COMPLIANCE

Do the comments on compliance include:

☐ illegal acts

☐ fraud/criminal acts

☐ not applicable

9. MANAGEMENT LETTER (Finding Caption and No.)

2000-3 Have the Board of Directors

Approve Significant Company Actions

Resolved ☒ Yes

☐ No

☐ No Longer Applicable

Resolved ☐ Yes

☐ No

☐ No Longer Applicable

Resolved ☐ Yes

☐ No

☐ No Longer Applicable

10. SCHEDULE OF CURRENT YEAR FINDINGS/QUESTIONED COSTS (Finding Caption and No.)

2000-1 Collateralization of Cash \$ 2,102

Balances

2000-2 Segregation of Duties \$ -0-

Resolved ☐ Yes ☒ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Resolved ☐ Yes ☒ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Do any findings address nepotism, ethics violations or related party transactions?

☐ Yes

☐ No

Do any findings address violation of bond indenture covenants?

☐ Yes

☐ No

11. SCHEDULE OF PRIOR YEAR FINDINGS/QUESTIONED COSTS/MANAGEMENT LETTER COMMENTS

(Finding/Comment Caption and No.)

1999-1 Segregation of Duties

Resolved ☐ Yes ☒ No ☐ No Longer Applicable

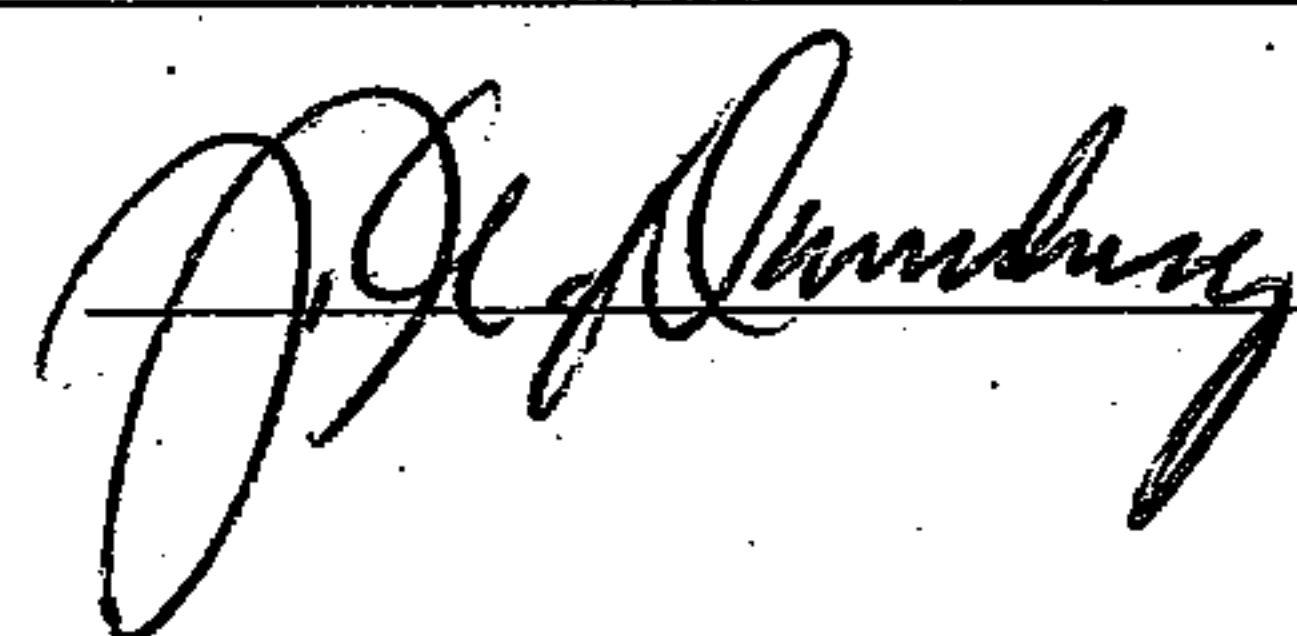
Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

Resolved ☐ Yes ☐ No ☐ No Longer Applicable

AUDITEE SIGNATURE



Date

6/6/01